

Bc 1008

South African Association of Occupational Therapists

S.A.A.O.T.
Cape Group Archives

Contained in storage boxes

- Box A. 1. E. Turner's earliest memos and documents re. OT training
2. Correspondence and information re D.Zuckerman Award.
3. Cape Group Chairman's Annual reports and AGM minutes.
4. Yearly programmes 1973 to 1987
- * Box B. Group and Exco. minutes 1971 to 1981
- Box C Ditto 1983 to 1987 rec. 1996. placed in box
1988 to 1989 marked Box H
1990 to 1991
- Box D 1. S.A.A.O.T. congresses held in the Cape
2. Workshops/seminars/ refresher courses.
3. 1975 Internaidex Exhibition in Cape Town.
4. Publications produced by the Cape Group or by individual members
- Box E Finance ... ledger in separate plastic bag.
1. Membership lists 1963 to 1987
2. Treasurer's reports and correspondence with SAAOT
1959 to 1987
3. Finance Committee 1970 to 1977
4. Fundraising projects and programmes 1961-1967 , 1973
- Box F. 1. Reports from Special Interest Groups
2. Ditto Representatives to allied organistaions.
3. ditto Ad-hoc committees or others no longer functioning.
- Box G Reports and documents from Cape sub-com. of SAAOT Education committee.
- Box H. Reports and documents from Cape sub-com of following :-
1. Construction committee
2. Remuneration committee
3. P.R.C. committee
- Box I Information re: O.T. services .. Groups A and C
Hospitals/schools etc and Training Centres
- Box J. Information re: O.T. services in Groups B,D, and E
Welfare organisations, Rehab. centres and Private practioners
- * Box K Cape Group Newsletters 1982 to
Letter re: original formation of the Newsletter.

Box K. Cape Group Newsletters 1982 to

Letter re: original formation of newsletter.

Annual reports to Council from SAAOT Newsletter when it was produced in the Cape 1962 to 1982

- * Box L 1. ~~SAAOT President's annual reports 1946/7 to~~
- * 2. ~~Booklet on summarised history of "First 30 years of SAAOT"~~
- 3. Articles and documents relating to the general history of ot in S.A.

Replaced by *Pioneering a Professional history of OT in W. Cape.*

Box M. 1. ~~Costitutions and Standing Orders 1945 to~~

2. Articles written by doctors and others on OT in SA in the early years.

3. Early articles written by OTs for journals other than SAAOT journal.

Records not in storage boxes

1. Register of persons attending meetings from 1964 to 1979 ^{c2}
2. Ledger 1969 to 1982 plus payments and receipts 1976-81, 1982-85.
3. Cape Group Exec. minutes 1959 - 62 } In scrap books
4. " " " 1962 - 64 } Bf
5. " " " 1965 - 68 }
6. " " " 1968 - 72 }
7. General meetings " 1956 - 58 } c2
8. " " " 1958 - 61 }
9. " " " 1961 - 65 }
10. " " " 1965 - 66 }

* Removed by Mrs Joan Davy to include in SAAOT National Archives. 13/07/96

* Constitutions 1945-1948 returned to Mrs Davy, at her request, 15 include in SAAOT National Archives, Oct 2002. Photographs of originals are available.

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Archive**

Additions received via Diane Fairhead, Jan 2006

1. Group photographs at various gatherings of the Cape Group, 1975 – 1991 (2 O/S)
2. Reports:
Annual reports, 1988–2003
Reports from Interest Groups 1991–1994
- 3 Financial records
Ledger, 1994-1996
Financial reports and statements, 1993-2001 (incomplete)
- 4 National Congresses of the South African Association of Occupational Therapists:
26th National Congress, Cape Town, 1995: programme, including abstracts of presentations
30th National Congress, Cape Town 2004. Papers re planning of Congress; programme, including abstracts of presentations.
- 5 Occupational Therapy Association of South Africa:
Meetings and workshops, 2004-2005
Agenda for and invitation to World Federation of Occupational Therapists, 26th Council Meeting, Apr 2004
6. Clippings and information brochures about occupational therapy, 1991-1995